

STATE OF LOUISIANA
SOUTHEASTERN LOUISIANA UNIVERSITY
HAMMOND, LOUISIANA

A Member of the University of Louisiana System

SOLICITATION
TO
FURNISH AND DELIVER
PRINTING SUPPLIES, SPECIALTY PAPERS, SHIPPING SUPPLIES, MAILING SUPPLIES,
WIDE FORMAT INKS, WIDE FORMAT PAPER & VINYL SUPPLIES
ON AN AS-NEEDED BASIS
FOR THE DOCUMENT SOURCE DEPARTMENT

This procurement has been designated as suitable for Louisiana Certified Small Entrepreneurships Participation

ISSUING AGENCY: Southeastern Louisiana University
Purchasing Department
SLU 10800
Hammond, LA 70402

PURCHASING AGENT: Phyllis Hoover. CPPB
Telephone: 985-549-5415

REQUISITIONED BY: Chester Winburn
Telephone: (985) 549- 5565

RELEASE DATE: May 11, 2021

BID OPENING DATE: June 2, 2021

BID OPENING TIME: 4:00 p.m., Central Time

BID OPENING LOCATION: Southeastern Louisiana University
Purchasing Department
Property Control & Supply Building
2400 North Oak Street
Hammond, Louisiana

NOTE: THIS SOLICITATION IS A SEALED BID AND MUST BE RETURNED BY MAIL OR DELIVERED IN PERSON. BID RESPONSE FORMS CANNOT BE FAXED OR EMAILED, AND ANY FAX OR EMAIL RESPONSES SHALL BE REJECTED.

This ITB is available in electronic form at <https://www.cprd.doa.louisiana.gov/osp/lapac/pubmain.cfm>. It is available in PDF format or in printed form by submitting a written request to the Procurement Specialist listed above. It is the Bidder's responsibility to check the Office of State Purchasing LaPAC website frequently for any possible addenda that may be issued. Southeastern is not responsible for a bidder's failure to download any addenda documents required to complete an Invitation to Bid.

This procurement has been designated as suitable for Louisiana Certified Small Entrepreneurships Participation.

The State of Louisiana Veteran and Hudson Initiatives small entrepreneurship programs are designed to provide additional opportunities for Louisiana-based small entrepreneurship (sometimes referred to as LaVet's and SE's respectively) to participate in contracting and procurement with the state. A certified Veteran-Owned and Service-Connected Disabled Veteran-Owned small entrepreneurship (LaVet) and a Louisiana Initiative for Small Entrepreneurships (Hudson Initiative) are businesses that have been certified by the Louisiana Department of Economic Development. All eligible vendors are encouraged to become certified. Qualification requirements and online certification are available at:
https://smallbiz.louisianaforward.com/index_2.asp.

Bidders that are not eligible for certification are encouraged to use Veteran-Owned and Service-Connected Disabled Veteran-Owned and Hudson Initiative small entrepreneurship where subcontracting opportunities exist. To be responsive to this solicitation, the bidder shall be either a Veteran-Owned or Service-Connected Disabled Veteran-Owned or Hudson Initiative small entrepreneurship or have put forth a good-faith effort to use certified Veteran-Owned or Service-Connected Disabled Veteran-Owned and Hudson Initiative small entrepreneurship as subcontractor(s). By signing and submitting this bid, the bidder certifies compliance with this requirement.

For a good faith effort, written notification is the preferred method to inform Louisiana certified Veteran Initiative and Hudson Initiative small entrepreneurship of potential subcontracting opportunities. A current list of certified Veteran-Owned and Service-Connected Disabled Veteran-Owned and Hudson Initiative small entrepreneurship may be obtained from the Louisiana Economic Development Certification System at https://smallbiz.louisianaforward.com/index_2.asp. Additionally, a current list of Hudson Initiative small entrepreneurship, which have been certified by the Louisiana Department of Economic Development and have opted to enroll in the State of Louisiana Procurement and Contract (LaPAC) Network, may be accessed from <http://www.prd1.doe.louisiana.gov/osp/lapac/Vendor/srchven.cfm>. You may then determine the search criteria (i.e. alphabetized list of all certified vendors, by commodities, etc.), and select "SmallE".

Copies of notification to at least three (or more) certified Veteran Initiative and Hudson Initiative small entrepreneurship will satisfy the notification requirements. Notification must be provided to the certified entrepreneurship by the bidder in writing no less than five working days prior to the date of bid opening. Notification must include the scope of work, location to review plans and specifications (if applicable), information about required qualifications and specifications, any bonding and insurance information and/or requirements (if applicable), and the name of a person to contact. If a certified Veteran-Owned or Service-Connected Disabled Veteran-Owned or Hudson Initiative small entrepreneurship was not selected, the bidder must certify and maintain written justification of the selection process. The state reserves the right to request confirmation of this information at any time.

In the event questions arise after an award is made relative to the bidder's good faith efforts, the bidder will be required to provide supporting documentation to demonstrate its good faith subcontracting plan was actually followed. If it is at any time determined that the contractor did not in fact perform its good faith subcontracting plan, the contract award or the existing contract may be terminated.

Contractors will be required to report Veteran-Owned and Service-Connected Disabled Veteran-Owned and Hudson Initiative small entrepreneurship subcontractor or distributor participation and the dollar amount of each. (Agencies should indicate their specific requirement, i.e. where to send information and when - with bid, after clear lien, etc.) The statutes (R.S 39:2171 et. seq.) concerning the Veteran Initiative may be viewed at <http://www.legis.state.la.us/lss/lss.asp?doc=671504>; and the statutes (R.S 39:2001 et. seq.) concerning the Hudson Initiative may be viewed at <http://www.legis.state.la.us/lss/lss.asp?doc=96265>. The rules for the Veteran Initiative (LAC 19:VII.Chapters 11 and 15) and for the Hudson Initiative (LAC 19:VIII.Chapters 11

and 13) may be viewed at <http://www.doa.louisiana.gov/osp/se/se.htm>.

The State requires competitive pricing, qualifications, and demonstrated competencies in the selection of contractors.

SOUTHEASTERN LOUISIANA UNIVERSITY

BID RESPONSE SIGNATURE FORM

BIDDER'S NAME: _____

TELEPHONE NO: _____ FAX NUMBER _____

MAILING ADDRESS: _____
ADDRESS CITY STATE ZIP CODE

SCOPE: Furnish and deliver Printing Supplies, Specialty Papers, Shipping Supplies, Mailing Supplies, Wide Format Inks, Wide Format Paper & Vinyl Supplies for the Document Source on an as-needed basis for the period July 1, 2021 through June 30, 2022, as per specifications and requirements.

All shipments are to be made on an FOB Destination basis per the attached General Conditions.

Vendor to provide delivery to: Southeastern Louisiana University, Document Source, 303 Union Avenue, Suite 1401, Hammond, Louisiana, 70402. NOTE: This address does not have a loading dock. Delivery vehicle must have a lift gate for unloading. All items require inside delivery.

I/we do hereby acknowledge receipt of the following addenda (if any):

No. _____ Dated _____ No. _____ Dated _____

OTHER REQUIREMENTS:

The attached Instructions to Bidders and General Conditions shall be a part hereof.

The attached Insurance Requirements and Indemnification Agreement shall be a part hereof.

TERMS: Net 30 Prox., F.O.B. University Receiving Station, Hammond, Louisiana.

TAXES: Any taxes, other than state sales and use tax, shall be included within the bidder's unit price. The University is currently exempt from state sales and use tax.

THIS BID RESPONSE SUBMITTED BY: _____

Provide Louisiana Veteran-Owned, Service Connected Disabled Veteran-Owned or Hudson Initiative Small Entrepreneurship Business Certificate Number: _____

AUTHORIZED OFFICER: _____
Signature (Print or Type Name)

TITLE: _____ DATE: _____

SOUTHEASTERN LOUISIANA UNIVERSITY

BID RESPONSE SUBMITTAL (PRICING) REQUIREMENTS

Vendor may utilize the attached listed items as a reference of minimum products that must be supplied. Some items require delivery within 24 hours of order. Other items must be delivered within 72 hours of order at minimum 90% of the time. Vendor should include net discount prices on these listed products.

The awarded Vendor will consider additional price discounts when made aware of competitive advertised discounts on items supplied.

The awarded Vendor may provide published updated price lists during the contract term with Discount % to remain the same. Published updated prices lists should be provided to the Southeastern Purchasing Department throughout the contract term.

New items may be added during the term of the contract at agreed-upon prices and discounts, subject to the approval of the University Purchasing Director.

RESPONSE:

Vendor to complete and return all bid response pages including the attached Item Specifications – Price Response Form pages.

These lists represent a sample of items that may be ordered; but, these lists are not all inclusive.

Vendor may request Bid Response Form Pages in Excel Format by contacting Phyllis Hoover at Phyllis.Hoover@Southeastern.edu or (985) 549-5415 by May 24, 2021.

The entire Bid Response including the Price Response Form pages is to be delivered to the Purchasing Department address by the date and time indicated on the front of the document.

The Excel File Bid Response can be submitted to Phyllis.Hoover@Southeastern.edu after bid opening date and time to assist in timely tabulation of responses.

COMMENTS:

NAME OF BIDDER: _____ OFFICER INITIALS: _____

BID RESPONSE FORM CONTINUED

This form is to be completed in its entirety and submitted with the bid response form(s). Failure to complete or return the form with the other bidresponse form(s) may cause rejection of bid without further consideration.

INSURANCE INFORMATION TO BE PROVIDED BY BIDDER

Bidder is to list the name and address (street/city/state/zip) of the Louisiana licensed insurance company that is intended to be used to furnish the required minimum levels of insurance coverage if selected the successful Bidder.

WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY STATUTORY MINIMUM COVERAGE

Name of Insurer: _____
(Not the Agent Company)

Insurer's Address: _____

Check Insurer's A.M. Best Rating: [] A Level / [] B, C, D, E, F Level

Check Best Financial Size Category Rating: [] VI or Greater; [] V or Less

If Not A.M. Best Rated - State Type of Insurer: _____

Agent Company: _____ Telephone No: _____

COMMERCIAL GENERAL LIABILITY \$1,000,000 MINIMUM COVERAGE

Name of Insurer: _____
(Not the Agent Company)

Insurer's Address: _____

Check Insurer's A.M. Best Rating: [] A Level / [] B, C, D, E, F Level

Check Best Financial Size Category Rating: [] VI or Greater; [] V or Less

Agent Company: _____ Telephone No: _____

AUTOMOBILE LIABILITY \$1,000,000 MINIMUM COVERAGE

Name of Insurer: _____
(Not the Agent Company)

Insurer's Address: _____

Check Insurer's A.M. Best Rating: [] A Level / [] B, C, D, E, F Level

Check Best Financial Size Category Rating: [] VI or Greater; [] V or Less

Agent Company: _____ Telephone No: _____

INSURANCE REQUIREMENTS

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Contractor's bid.

The Contractor, prior to commencing work, shall provide at his own expense, proof of the following insurance coverage required by the contract to the University in insurance companies authorized in the State of Louisiana. Insurance is to be placed with insurers with an A.M. Best's rating of A-:VI or higher. This rating requirement may be waived for workers' compensation coverage only.

- A. Workers' Compensation and Employers Liability: Workers' Compensation limits as required by the Labor Code of the State of Louisiana and Employers Liability coverage.

The insurer shall agree to waive all rights of subrogation against the University, its officers, officials, employees and volunteers for losses arising from work performed by the Contractor for the University.

- B. Comprehensive General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. "Claims Made" form is unacceptable. The "occurrence form" shall not have a "sunset clause".

The policies are to contain, or be endorsed to contain, that the University, its officers, officials, employees, Boards and Commissions and volunteers are to be added as "additional insureds" as respects liability arising out of activities performed by and on behalf of the Contractor; products and completed operations of the Contractor, premises owned, occupied or used by the Contractor.

- C. Automobile Liability: \$1,000,000 combined single limit per accident, for bodily injury and property damage.

The policy shall provide coverage for owned, hired, and non-owned coverage. If an automobile is to be utilized in the execution of this contract, and the contractor does not own a vehicle, then proof of hired and nonowned coverage is sufficient.

The policies are to contain, or be endorsed to contain, that the University, its officers, officials, employees, Boards and Commissions and volunteers are to be added as "additional insureds" as respects liability arising out of activities performed by and on behalf of the Contractor; products and completed operations of the Contractor, premises owned, occupied or used by the Contractor.

- D. An Umbrella Policy may be used to meet minimum requirements.

Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice has been given to the University.

Any deductibles or self-insured retentions must be declared to and approved by the University. At the option of the University, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the University, its officers, officials, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

The successful Vendor shall be required
to execute the below Indemnification Agreement as part of the BID Requirements.

INDEMNIFICATION AGREEMENT

The CONTRACTOR agrees to protect, defend, indemnify, save and hold harmless the State of Louisiana, all State Departments, Agencies, Boards and Commissions, its officers, agents, servants and employees, including volunteers, from and against any and all claims, demands, expenses and liability arising out of injury or death to any person or the damage, loss or destruction of any property which may occur or in any way grow out of any act or omission of CONTRACTOR, its agents, servants, and employees, or any and all costs, expense and/or attorney fees incurred by CONTRACTOR as a result of any claim, demands, and/or causes of action except of those claims, demands, and/or causes of action arising out of the negligence of the State of Louisiana, all State Departments, Agencies, Boards, Commissions, its agents, representatives, and/or employees. CONTRACTOR agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suit at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent

Contractor Name

Signature

Title

Date Accepted

Is Certificate of Insurance Attached? [] Yes [] No

Contract No. _____ for Southeastern Louisiana University
State Agency Name

PURPOSE OF CONTRACT: _____

SOUTHEASTERN LOUISIANA UNIVERSITY
SPECIFICATIONS

SCOPE:

The Document Source at Southeastern Louisiana University operates as a full-service print and mail center serving Southeastern students, faculty and staff as well as the general public.

Our mission is to support the educational objectives of the University and to enhance the institutional image with its constituents through quality printing, mailing, duplicating, and related services.

Our staff is committed to providing effective and efficient printing, mailing and consultation services to students, all academic, administrative, and affiliated departments of the University, and the community.

This solicitation is for the purchase of Printing Supplies, Specialty Papers, Shipping Supplies, Mailing Supplies, Wide Format Inks, Wide Format Papers & Vinyl Supplies on an as-needed basis for the period July 1, 2021 through June 30, 2022. Such supplies to be purchased from this contract may include the items provided in the list attached. Contract will also include any supplies or tools used in the printing industry such as Inks, Papers, envelopes, specialty papers, and wide format supplies not listed. This includes the ink that will be needed in the operation of the following equipment: ValueJet V48 48" Printer (wide format). Equipment Brand / Model Number may change during contract term. Inks for the current device must be MUTOH brand only. **Other brands will not work.**

This contract does not include equipment purchases.

RESPONSE (PRICING):

The awarded Vendor will consider additional price discounts when made aware of competitive advertised discounts on items supplied.

The awarded Vendor may provide updated price lists during the contract term with Discount % to remain the same.

Vendor to complete and return all bid response pages including the attached Item Specifications – Price Response Form pages.

These lists represent a sample of items that may be ordered; but, these lists are not all inclusive.

Percentage Discounts offered are to remain firm for the period of the contract.

The University reserves the right to cancel any order in the event of increase in price.

If the lowest responsive/responsible Vendor cannot furnish the requested item(s), the item(s) may then be ordered from the next highest discounted vendor at the time of need.

SOUTHEASTERN LOUISIANA UNIVERSITY
SPECIFICATIONS

QUANTITIES:

No specific quantities are guaranteed. The successful Vendor's discount and pricing schedule shall apply regardless of the volume of business under the contract. Routine purchases will be made from price catalogs or listings by telephone against the issued blanket purchase order for the contract period.

BASIS OF AWARD:

An award does not preclude the Document Source from taking advantage of a subsequent seasonal, promotional, experimental or similar offer that will save the University additional money. New items may be added during the term of the contract at agreed-upon prices and discounts, subject to the approval of the University Purchasing Director.

Notification of an award does not imply all items offered/awarded will be ordered from the vendor. Orders will be placed with the vendor on an as-needed basis.

CONTRACT EXTENSION:

Based upon the mutual agreement of the successful Bidder(s) and Southeastern Louisiana University, this contract may be extended for four (4) additional twelve (12) month periods at the same discount schedule, terms and conditions.

The continuation of this contract at all times is contingent upon the appropriation of funding to the University by the Louisiana State Legislature. Awarded vendor must continue to be a designated Louisiana Certified Small Entrepreneurship Participant.

SHIPMENT TERMS:

All shipments are to be made on an FOB Destination basis per the attached General Conditions.

Vendor to provide delivery to: Southeastern Louisiana University, Document Source, 303 Union Avenue, Suite 1401, Hammond, Louisiana 70402. NOTE: This address does not have a loading dock. Delivery vehicle must have a lift gate for unloading. All items require inside delivery.

STATE OF LOUISIANA
SOUTHEASTERN LOUISIANA UNIVERSITY
HAMMOND, LOUISIANA

The Southeastern Louisiana University (SLU) Purchasing Department will receive sealed bids until 4:00 P.M. on the bid opening date specified in the solicitation document. No bid responses will be considered by the SLU Purchasing Department after 4:00 P.M. Beginning at that time, bids shall be publicly opened and read aloud to those present in the SLU Purchasing Department.

Mail address: Southeastern LA University Purchasing Department SLU 10800 Hammond, LA 70402	Delivery: Southeastern LA University Document Source 303 Union Avenue Suite 1401 Hammond, LA 70402
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Bids submitted are subject to LA R.S. 39:1551-1736; Purchasing Rules and Regulations; Executive Orders; General Conditions; any Special Conditions; and Specifications listed in the solicitation document.

The purpose of this solicitation is to set forth the requirements and specifications of Southeastern Louisiana University. The contents of this solicitation and the Bidder/ Vendor/ Contractor's bid response shall become contractual obligations if a contract (purchase order) ensues.

INSTRUCTIONS TO BIDDERS

- 1) Bid Forms: All written bids, unless otherwise provided for, must be submitted on, and in accordance with, forms provided, properly signed by an authorized representative of the bidding entity. Bids submitted in the following manner will not be accepted: (1) bid contains no signature indicating intent to be bound; (2) bid sent by facsimile equipment. Price alterations to bid responses received before bid opening time will be considered provided the written price alteration has been received and time-stamped before bid opening time. Any other alterations of the bid response form or foreign conditions attached thereto may cause rejection of the bid response without further consideration.
- 2) Standard of Quality: Any product or service bid shall conform to all applicable Federal and State laws and regulations and specifications contained in the solicitation document. Unless otherwise specified in the solicitation document, any manufacturer's name, trade name, brand name, or catalog number used in the specifications is for the purpose of describing the quality level and characteristic required. Bidder should specify the brand and model number of the product offered in his bid. Bids not specifying brand and model number shall be considered as offering the exact products specified in the solicitation document.
- 3) Descriptive Information: Bidders proposing an equivalent brand or model should submit with the bid response information (such as illustrations, descriptive literature, technical data) sufficient for the University to evaluate quality, suitability, and compliance with the specifications of the solicitation document. Failure to submit descriptive information may cause bid to be rejected. Any change made to a manufacturer's published specification submitted for a product shall be verifiable by the manufacturer. If item(s) bid does not comply with specifications (including brand and/or product number), bidder should state in what respect the item(s) deviate. Failure to note exceptions on the response form will not relieve the successful bidder(s) from supplying the actual products requested.
- 4) Bid Opening: Bidders may attend the bid opening, but no information or opinions concerning the ultimate contract award will be given at the bid opening or during the evaluation process. Bids may be examined 72 hours after request is made. Information pertaining to completed files may be secured by visiting the SLU Purchasing Department during normal working hours. Written bid tabulations will not be furnished.

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- 5) Louisiana Preference: Preference is hereby given to products produced, manufactured, harvested, grown or assembled in Louisiana which are equal in quality to products produced, manufactured, harvested, grown or assembled outside of Louisiana. The bidder shall state his right to claim the ten percent (10%) preference in his bid response and the bidder should state the respective Louisiana location where each qualifying item is produced, manufactured, harvested, grown or assembled.
- 6) Notice of Special Programs Available for Small Business:
<https://www.opportunitylouisiana.com/small-business/special-programs-for-small-business>
- 7) Signature Authority: In accordance with LA Revised Statute 39:1594 (Act 121), the person signing the bid must be: (1) A current corporate officer, partnership member or other individual specifically authorized to submit a bid as reflected in the appropriate records on file with the Secretary of State; or (2) An individual authorized to bind the vendor as reflected by an accompanying or as provided upon request a corporate resolution or affidavit. By signing the bid, the bidder certifies compliance with the above.

GENERAL CONDITIONS

The SLU Purchasing Department reserves the right to award items separately, grouped or on an all-or-none basis and to reject any or all bids and waive any informalities.

- 1) Prices: Unless otherwise specified in the solicitation, bid prices shall be complete, including transportation and handling prepaid by the bidder to destination - SLU, Hammond, LA. Bids other than FOB destination may be rejected. Bid prices should be quoted in the unit of measure stated. Bid prices shall be firm for a minimum of thirty (30) calendar days, unless otherwise specified by SLU in the solicitation document.
- 2) Payment Terms: Cash discounts for less than 30 days may be offered, but will not be considered in determining awards. Bids containing "payment in advance" or "COD" requirements may be rejected. Payment is to be made within 30 days after receipt of properly executed invoice or delivery, whichever is later.
- 3) Delivery: Bids may be rejected if the delivery time indicated is longer than that specified in the solicitation document.
- 4) Taxes: Bidder is responsible for including all applicable taxes in the bid price. The University is currently exempt from Louisiana State Sales and Use Taxes, and local parish and city taxes. An exemption certificate for state sales and use tax can be provided upon request.
- 5) New Products: Unless specifically called for in the solicitation document, all products for purchase must be new, never previously used, and the current model and/or packaging. No remanufactured, demonstrator, used or irregular product will be considered for purchase unless otherwise specified in the solicitation document. The manufacturer's standard warranty will apply unless otherwise stated in solicitation.
- 6) Default of Contractor: Failure to deliver within the time specified in the solicitation document will constitute a default and may cause cancellation of the contract. Where the University has determined the contractor to be in default, the state reserves the right to purchase any or all products or services covered by the contract on the open market and to charge the contractor with cost in excess of the contract price. Until such assessed charges have been paid, no subsequent bid from the defaulting contractor will be considered.
- 7) Contract Cancellation: The University shall have the right to cancel any contract, in accordance with Purchasing Rules and Regulations, for cause, including but not limited to, the following: (1) failure of the vendor to deliver within the time specified in the contract; (2) failure of the product or service to meet specifications, conform to sample quality, or to be delivered in good condition; (3) misrepresentation by the contractor; (4) fraud, collusion, conspiracy or other unlawful means of obtaining any contract with the state; (5) conflict of contract provisions with constitutional or statutory provisions of state or federal law; (6) any other breach of contract.
- 8) Applicable Law: All contracts shall be construed in accordance with and governed by the laws of the State of Louisiana.

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- 9) Equal Opportunity: By submitting and signing this bid, bidder agrees that he will not discriminate in the rendering of services to and/or employment of individuals because of race, color, religion, sex, age, national origin, handicap, disability, veteran status, or any other non-merit factor.
- 10) Piggyback: Other Louisiana Governmental Agencies may purchase at the same terms and conditions if agreed upon by awarded bidder.

A Member of the University of Louisiana System

Rvsd. 11/20

SOUTHEASTERN LOUISIANA UNIVERSITY - DOCUMENT SOURCE DEPARTMENT

ITEM SPECIFICATIONS - PRICE RESPONSE FORM

ITEM NUMBER	ITEM DESCRIPTION		Pieces / per Ream or Box	Unit	List Price Per Unit	Discount %	Net Price Per Unit
	Envelopes (90% of orders delivered within 7 days or less)						
1	#4 (3 5/8 x 5 1/8) 70# White Cougar Baronial Env	A809377	250 per Box	1000 Envelopes			
2	Classic Crest A-2 - Smooth Finish Baronial Ivory	A804023 or 7883100	250 per Box	1000 Envelopes			
3	Cl Crest Env A-2 80# Avon White	A804021	250 Per Box	1000 Envelopes			
4	Classic Crest A-2 - Smooth Finish Cl Natural White	7882300 or A804022	250 Per Box	1000 Envelopes			
5	A-2 60# Natural Cougar Envelope	A807117	250 Per Box	1000 Envelopes			
6	Classic Linen A-2- White Pearl	A876050	250 Per Box	1000 Envelopes			
7	Cl Crest Env A-6 80# Avon Wht	A804025 or WH78856 (Old)	250 per Box	1000 Envelopes			
8	Cl Crest Env A-6 80# Natural Wht	A804026	250 Per Box	1000 Envelopes			
9	Cl Crest Env A-6 80# Ivory Classic Crest Env	A804027	251 Per Box	1001 Envelopes			
10	Classic Crest - A-7 Baronial Ivory	A804032 or WH78922	250 Per Box	1000 Envelopes			
11	Classic Crest - A-7 Avon White CL Crest Envelopes	A804029 or 7890600	250 Per Box	1000 Envelopes			
12	Classic Crest - A-7 Natural	A804030 or WH78914	250 Per Box	1000 Envelopes			
13	A-7 60# Natural Cougar Envelope	A814527	250 Per Box	1000 Envelopes			
14	A-7 60# White Finch Envelope	A810036	250 Per Box	1000 Envelopes			
15	Curious Metalics Text A-7 Super Gold 80#	A800707	250 Per Box	1000 Envelopes			

COMPANY NAME: _____

SOUTHEASTERN LOUISIANA UNIVERSITY - DOCUMENT SOURCE DEPARTMENT

ITEM SPECIFICATIONS - PRICE RESPONSE FORM

ITEM NUMBER	ITEM DESCRIPTION		Pieces / per Ream or Box	Unit	List Price Per Unit	Discount %	Net Price Per Unit
16	Curious Metalics Text A-7 Botanic 80# Green	A800708	250 Per Box	1000 Envelopes			
17	CL Linen Env.A-7 80# White Pearl	A818030	250 Per Box	1000 Envelopes			
18	White Translucent BS 30 A-7 Clearfold Envelope	A818450	250 Per Box	1000 Envelopes			
19	A-8 60# Natural Cougar Envelope	A885604	250 Per Box	1000 Envelopes			
20	A-8 70# White Avon Classic Crest Envelope	A814452	250 Per Box	1000 Envelopes			
21	A-10 60# White Cougar Envelope	A815912	250 Per Box	1000 Envelopes			
22	9 - 24# White Wove Blue Tint Regular Env	A804710	250 Per Box	1000 Envelopes			
23	9 - 24# Printmaster Regular Env	A831518	500	1000 Envelopes			
24	10-24 Baronial Ivory Cl Crest Envelopes	WH65571	500 per box	1000 Envelopes			
25	10 - 24# White Wove Blue Tinted Window Envelopes Regular	A801099	500 Per Box	1000 Envelopes			
26	10-24 Baronial Ivory Cl Linen	A802077	500	1000 Envelopes			
27	10-24 Nat Wh Cl Linen	A802182	500	1000 Envelopes			
28	10-24# PrintMaster White Wove Window Reg Env.	A801430	500	1000 Envelopes			
29	10-24# PrintMaster White Wove Window Reg Env.	A831520	500	1000 Envelopes			
30	10-24 60# Cream Springhill Opaque Regular Envelope	A806897	500	1000 Envelopes			
31	6 X 9 24# White Catalog Env	A803003	100	1000 Envelopes			

COMPANY NAME: _____

SOUTHEASTERN LOUISIANA UNIVERSITY - DOCUMENT SOURCE DEPARTMENT

ITEM SPECIFICATIONS - PRICE RESPONSE FORM

ITEM NUMBER	ITEM DESCRIPTION		Pieces / per Ream or Box	Unit	List Price Per Unit	Discount %	Net Price Per Unit
32	6X9 Brown Clasp Env.	A807210	100	1000 Envelopes			
33	#7 24# 3 1/2 x 6 1/2 White Coin Env	A803641	500	1000 Envelopes			
34	9x12 24# White Catalog Env	A803005	500 Per Box	1000 Envelopes			
35	9x12 24# White Window Catalog Env	A815227	500 Per Box	1000 Envelopes			
36	14 x 21 - 28# Brown Kraft Peel and Seal Jumbo Envelope	A805046	500 Per Box	1000 Envelopes			
	White Paper (90% of orders delivered within 7 days or less)						
37	8 1/2 X 11 20# White Boise or Comet (Veritiv Pallets of Paper)	10802527	500	Case (5000)			
38	8 1/2 X 11 24# Avon Wh Cl Linen Writing	A304075	500	Case (5000)			
39	8 1/2 X 11 24# Color Copy	A377545 or 12201	500	Case (5000)			
40	8 1/2 X 11 24# .25 Cotton Imag Ultra Br. Wh Atlas Bond	A366430	500	1000 Sheets			
41	8 1/2 x 14- 20# Go Laser Bond	A351460 or GP999706	500	Case (5000)			
42	8 1/2 x 14- 20# White Xerox Bond	A388664	500	Case (5000)			
43	8 1/2 X 11 Mohawk Color Copy Text 32# Paper	12208 or A377513	500	1000 Sheets			
44	11 X 17 Bright White/Color Copy 24# Paper	A377543 or M12202	500	1000 sheets			
45	11 X 17 Color Copy/Bright White 32# Paper	A377515 or M12209	500	1000 sheets			

COMPANY NAME: _____

Price Response Page 3

ITEM SPECIFICATIONS - PRICE RESPONSE FORM

ITEM NUMBER	ITEM DESCRIPTION		Pieces / per Ream or Box	Unit	List Price Per Unit	Discount %	Net Price Per Unit
	Pastels (90% of orders delivered within 7 days or less)						
46	Ivory	A315044	500	1000 sheets			
47	Pink	A315032 or D81198 (Old Item Number)	500	1000 sheets			
48	Blue	D81199 or A315030	500	1000 sheets			
49	Salmon	A315042 or D81206 (Old Number)	500	1000 sheets			
50	Orchid	D81200 or A315072	500	1000 sheets			
51	Buff	D81204	500	1000 sheets			
52	Golden Rod	A315041 or D81203	500	1000 sheets			
53	Canary	A315031 or (10442536)	500	1000 sheets			
54	8 1/2 X 11 20# Paper Green	A315033 or (10442621)	500	1000 sheets			
55	8 1/2 X 14 20# Paper Green	315051	500	1,000 sheets			
56	11x17 20M- 20# Green Bond	A313037	250	1000 sheets			
57	8 1/2 X 14 20# Paper Ivory	A315058	500	1,000 sheets			
58	8 1/2 X 14 20# Golden Rod	A315052	500	1000 sheets			
59	11 X 17 20M 20# Ivory Bond	A315101	500	1000 sheets			

COMPANY NAME: _____

SOUTHEASTERN LOUISIANA UNIVERSITY - DOCUMENT SOURCE DEPARTMENT

ITEM SPECIFICATIONS - PRICE RESPONSE FORM

ITEM NUMBER	ITEM DESCRIPTION		Pieces / per Ream or Box	Unit	List Price Per Unit	Discount %	Net Price Per Unit
	Brights 8 1/2 X 11 60# (90% of orders delivered within 7 days or less)						
60	Red Brite Hue Text 60#	A362048 or 103531 (Old)	500	1000 sheets			
61	Marlian Green Astrobright Text	A367687	500	1000 sheets			
62	Gamma Green Astrobright Text	A367682	500	1000 sheets			
63	Mohawk Green or Green Brite Hue (Dark Green)	M104083 or A362044	500	1000 sheets			
64	Blue Brite Hue Text	A362043	500	1000 sheets			
65	Ultra Fuschia	A346015	500	1000 sheets			
66	Sun Yellow (Formerly Daffodil)	A362107 or 10444260	500	1000 sheets			
67	Ultra Orange Brite Hue	A362040 or 102442 (Old)	500	1000 sheets			
68	Cosmic Orange Astrobright Text	A367678	500	1000 sheets			
	Special Papers - Paper (90% of orders delivered within 7 days or less)						
69	8 1/2 X 11 24# Nat Wh Cl Linen Writing	A304076	500	1000 sheets			
70	8 1/2 X 11 24# Classic Linen Writing Baronial Ivory	A304077	500 Per Pack	1000 sheets			
71	8 1/2 X 11 12M - 24# Natural Royal Sundance Linen Writing	A367846	500 Per Pack	1000 sheets			

COMPANY NAME: _____

ITEM SPECIFICATIONS - PRICE RESPONSE FORM

ITEM NUMBER	ITEM DESCRIPTION		Pieces / per Ream or Box	Unit	List Price Per Unit	Discount %	Net Price Per Unit
72	8 1/2 X 11 Neenah Classic Crest Writing Natural White	NE01345 or A311007	500 Per Pack	1000 sheets			
73	8 1/2 X 11 Neenah Classic Crest Writing Baronial Ivory 24#	NE01352 or A311010	500 Per Pack	1000 sheets			
74	8 1/2 X 11 10M 20# 3-Hole Drilled 92 BRT Spectrum	GP999813	500 Per Pack	1000 sheets			
75	8 1/2 X 11 10M 20# Nature Saver Recycled White Bond	MBSNAT4	500 Per Pack	1000 sheets			
76	60# Natural Parchment Text	A366009 or S966006	500	1000 sheets			
77	8 1/2 X 11 Parchment Pewter Skytone Txt	S966008	500 Per Pack	1000 sheets			
78	8 1/2 x 11 20# 1/2 Vertical Per Left (2500/cs)	A324114	500	1000 Sheets			
79	11 X 17- 20M 20# Veriscopy	NW-D626812	500	1000 Sheets			
80	11X17 KromKote/BindaKote CIS White	A527745	800	1000 Sheets			
81	12x18 38M -80# White Cougar Smooth Digital Text	A344202	500	1000 Sheets			
82	12x18 - 10M Synaps Digital	A521246	50	1000 Sheets			
83	12x18-104 WHT THERMATAC REM VINYL SIGNAGE	N67000	250	1000 Sheets			
84	12x18-100 M FRSTY CLEAR REM THERMATAC VINYL SIGNAGE	N67001	250	1000 Sheets			
85	18x12 - 37M Mohawk Color 32# Copy Text	A377548	500	1000 Sheets			
86	23x 35-125M 29# GLAMA	A154302	500	1000 Sheets			
87	25 x 38-203M 40# GLAMA	A154304	500	1000 Sheets			

COMPANY NAME: _____

ITEM SPECIFICATIONS - PRICE RESPONSE FORM

ITEM NUMBER	ITEM DESCRIPTION		Pieces / per Ream or Box	Unit	List Price Per Unit	Discount %	Net Price Per Unit
88	28x40 188M -80# White Accent Smooth Text	A429409	500	1000 Sheets			
	Card Stock Pastels 8 1/2 X 11 67# (90% of orders delivered within 7 days or less)						
89	Pink	A393003 or (D81041)	250	1000 Sheets			
90	Blue Vellum Bristol	A393004 or D81042	250	1000 Sheets			
91	Canary Vellum Bristol	A393005	250	1000 Sheets			
92	Golden Rod	A393006	250	1000 Sheets			
93	Grey	A393007	250	1000 Sheets			
94	Ivory	A393008 or D81046	250	1000 Sheets			
95	Green Vellum Bristol	A393020 or D81040	250	1000 Sheets			
96	Card Stock Brights 8 1/2 X 11 65# (90% of orders delivered within 7 days or less)						
97	Ultra Fuschia Bright Hue Cvr	A376181	250	1000 Sheets			
98	SunBurst Yellow Astrobright Cvr	A367696 or A367810	250	1000 Sheets			
99	Vulcan Green Astrobright was Ultra Lime	A367815 or A376168 or (M104067)	250	1000 Sheets			
100	Ultra Brite Orange	A376164 (M102558 or M103879)	250	1000 Sheets			

COMPANY NAME: _____

SOUTHEASTERN LOUISIANA UNIVERSITY - DOCUMENT SOURCE DEPARTMENT

ITEM SPECIFICATIONS - PRICE RESPONSE FORM

ITEM NUMBER	ITEM DESCRIPTION		Pieces / per Ream or Box	Unit	List Price Per Unit	Discount %	Net Price Per Unit
101	Red Brite Hue Text 65# (Formerly Wausau Re-Entry Red)	A376172 or (M101378)	250	1000 Sheets			
102	Re-Entry Red Astrobright Cvr	A367781	250	1000 Sheets			
103	Green Brite Hue	A376169 or M104190	250	1000 Sheets			
104	Lunar Blue Astrobright Cvr	A367744	250	1000 Sheets			
105	Blue Brite Hue CVR	101899 or A376170	250	1000 Sheets			
	White Card Stock (90% of orders delivered within 7 days or less)						
106	White Vellum Bristol 67#	A393001	250	1000 Sheets			
107	8.5 X 11- 28.76M 80# Millstone CL Crest Cover	A614817	250	1000 Sheets			
108	8 1/2 X 11 Avon White Classic Crest Card Stock 80#	A614200	250	1000 Sheets			
109	8 1/2 X 11 Bright White/Color Mohawk 80# Card Stock	M12214 or A377540	250	1000 Sheets			
110	8 1/2 x 11 19.68M 100# NEK Digital Gloss Text	N60041	250	1000 Sheets			
111	8 1/2 X 11 Mohawk Color Copy Cover 110#	A377236	250	1000 Sheets			
112	11 X 17 Brite White Domtar Vell Brstl 67#	A393021	250	1000 Sheets			
113	11 X 17 80# Color Copy Cover	A377541 or M12215	250	1000 Sheets			
114	18x12 83.08M -100# White Nekoosa Digital Gloss Cover	N60026	500	1000 Sheets			

COMPANY NAME: _____

ITEM SPECIFICATIONS - PRICE RESPONSE FORM

ITEM NUMBER	ITEM DESCRIPTION		Places / per Ream or Box	Unit	List Price Per Unit	Discount %	Net Price Per Unit
115	18 X 12 100# Nek Dull Cover 700 crt	N60034	700	1000 Sheets			
116	18 x 12.91.38M 110# Mohawk Color Copy Cover	A377238	500	1000 Sheets			
117	19 x 12.91.94M 14pt Tango Color Copy Cover C2S	A319615	500	1000 Sheets			
	Special Papers - Card Stock (90% of orders delivered within 7 days or less)						
118	8 1/2 x 11 Nat Wht CL Linen Cover	A376135	250	1000 sheets			
119	8 1/2 x 11 Ivory CL Linen Cover	A376136	250	1000 sheets			
120	8 1/2 X 11 Cl Crest Card Stock Natural White 80#	NE03819 or A614146	250 Per Pack	1000 sheets			
121	8 1/2 x 11" 84# White Pearl CL Linen Cover	A319818	250 per pack	1000 sheets			
122	8 1/2 x 11 65# Storm Parchtone CVR	A373517	250	1000 sheets			
123	8 1/2 X 11 110# Index Card Stock Salmon	A392024	250	1000 sheets			
124	8 7/8 x 4 80# Digital Gloss Cover Right Folder Pocket	BFP02FL1	250	1000 sheets			
125	9 X 12- 80# Two Pocket Presentation Folder - 250 w/ Business Card Slits	BBFA2FLWH	250	1000 sheets			
126	3 1/5 x 8 1/2 Door Hanger on 12 X 18 80# WH Digi Gl CVR	BDS5FL	125/750	1000 sheets			
127	10 x 13 12-up (10 x 1) GSM 140	BWBN057	50	1000 sheets			
128	18x12 80#- 66.46M Mohawk Color Copy Cvr	A377542	500	1000 sheets			

COMPANY NAME: _____

ITEM SPECIFICATIONS - PRICE RESPONSE FORM

ITEM NUMBER	ITEM DESCRIPTION		Pieces / per Ream or Box	Unit	List Price Per Unit	Discount %	Net Price Per Unit
129	18x12 - 80# 66.46M Nat Wht Cl Crest Cvr	A322492	500	1000 sheets			
130	19x13 95M 100# Dull Digital Cvr	N60067	600 Ct	1000 sheets			
131	23 35-136M 80# White Accent Smooth Text	A544114	100	1000 sheets			
132	24 35-136M 80# Athens Gloss Text	A534296	250	1000 sheets			
133	24x36-300M 150# Manila Tag	A704014	200	1000 sheets			
134	26 x 40 - 320M 80# Desert Storm Environmental Cover	A615148		1000 sheets			
135	26 x 40 - 440M 110# Platinum White Strath Wrtg Bristol Wove Cvr	A666918		1000 sheets			
136	27 x 40 - 320M 100# Desert Storm Environmental Cover	A618351		1000 sheets			
137	27.5 x 39.3 461 M 111# Super Gold Curious Metal CVR	A780102 or A599593	100 per pack	1000 sheets			
138	26 x 40-520M 130# 10 Natural Cougar Cover	A445585	250	1000 sheets			
139	28x40 188M -80# White Accent Smooth Text	A429409	500	1000 sheets			
	NCR (90% of orders delivered within 7 days or less)						
140	NCR Paper 8 1/2 X 11 2 Part Nekoosa Digital	N36486 or N50167	500	1000 sheets			
141	NCR Paper 8 1/2 X 11 3-Part Reverse Digital	N36487	500	1000 sheets			
142	NCR Paper 8 1/2 X 11 20# 3-Part Reverse Universal Carbonless	N50171	500	1000 sheets			

COMPANY NAME: _____

ITEM SPECIFICATIONS - PRICE RESPONSE FORM

ITEM NUMBER	ITEM DESCRIPTION		Pieces / per Ream or Box	Unit	List Price Per Unit	Discount %	Net Price Per Unit
143	NCR Paper 8 1/2 X 11 4-Part Reverse Digital	N17126	500	1000 sheets			
144	NCR Paper 8 1/2 X 14 20# 2-Part Reverse Carbonless	N50169	500	1000 sheets			
145	NCR Paper 8 1/2 X 14 20# 3-Part Reverse Carbonless	N50204	500	1000 sheets			
146	NCR Paper 8 1/2 X 11 10.5M UNV WHT CB NEK	N50181	500	1000 sheets			
147	NCR Paper 8 1/2 X 11 22.7M 105# UNIV WHT CF TAG NEK	N50240	500	1000 sheets			
	Laminating Pouches (90% of orders delivered within 7 days or less)						
148	10 Mil	MBS10MEN	50 per Box	Box			
149	13 X 18 10 Mil	MBS10MEN1218	50 per Box	Box			
150	10 Mil Ltr Lam. Pouches	MBS10LET	50 per Box	Box			
	Binding Tape (90% of orders delivered within 7 days or less)						
151	Fastback Strip Wide 11" Black	FBW101	100 Per Box	Box			
152	Fastback Super Strip Medium Black	FBM101	100 Per Box	Box			
153	Fastback Narrow Blue		100 Per Box	Box			
154	Fastback Narrow White		100 Per Box	Box			

COMPANY NAME: _____

ITEM SPECIFICATIONS - PRICE RESPONSE FORM

ITEM NUMBER	ITEM DESCRIPTION		Pieces / per Ream or Box	Unit	List Price Per Unit	Discount %	Net Price Per Unit
155	Fastback Narrow Green		100 Per Box	Box			
156	Fastback Narrow Black	FBN101	100 Per Box	Box			
	Binding Rings (90% of orders delivered within 7 days or less)						
157	Coil Binds Pitch Black 6MM 4:1	MBS0641BLK12	100 Per Box	Box			
158	Coil Binds Pitch Black 8MM 4:1	MBS0841B	100 Per Box	Box			
159	Coil Binds Clear 8mm X 12Inc - 4:1 Black 100P	MBS0841COLOR12	100 Per Box	Box			
160	Coil Binds Black 10mm X 12Inc - 4:1 Black 100P	MBS1041BLK12	100 Per Box	Box			
161	Coil Binds Black 12mm	MBS1241BLK12	100 Per Box	Box			
162	Coil Binds Black 14mm X 12IN - 2:1 Black 100p	MBS1441B	100 Per Box	Box			
163	Coil Binds Black 16mm X 12IN - 4:1 Black 100p	MBS1641B	100 Per Box	Box			
164	Coil Binds Black 20mm	MBS2041B	100 Per Box	Box			
165	Coil Binds Black 22mm	MBS2241B	100 Per Box	Box			
166	Coil Binds Black 25mm	MBS2541BLK12	100 Per Box	Box			
167	Coil Binds Black 28mm		100 Per Box	Box			
168	Coil Binds Black 30mm	MBS3041BLK12	100 Per Box	Box			

COMPANY NAME: _____

SOUTHEASTERN LOUISIANA UNIVERSITY - DOCUMENT SOURCE DEPARTMENT

ITEM SPECIFICATIONS - PRICE RESPONSE FORM

ITEM NUMBER	ITEM DESCRIPTION		Pieces / per Ream or Box	Unit	List Price Per Unit	Discount %	Net Price Per Unit
169	Coil Binds Black 35mm	MBS3541BLK12	100 Per Box	Box			
170	Coil Binds Black 40mm	MBS4041B	100 Per Box	Box			
	Powis - Fastback Hard Cover Guide (90% of orders delivered within 7 days or less)						
171	8 1/2 x 11 - & 10 Mil Clear Covers	MBS400LT	100 Per Pack	pack			
172	8 1/2 x 11 - Black Covers	MBS800LT	100 Per Pack	pack			
173	1/5th Cut Straight Collated Tabs Position 3 (250/Box)	MBS153	250 per box	Box			
174	1/5th Cut Straight Collated Tabs 50 Sets/Box	MBS155R	20 per box	Box			
175	1/5th Cut Straight Collated Tabs 50 Sets/Box	MBS155	50 Per Box	Box			
	Labels (90% of orders delivered within 7 days or less)						
176	1 Up 8 1/2 X 11 60# White Perm MacTac Metro	A307746	100 Per Box	Box			
177	2 Up 8 1/2 X 11 White Matte CD Label	WL-1200WX	100 Per Box	Box			
178	4 1/2" CD - 2 Labels per sheet (8 1/2 x 11 - Brown Kraft)	WL-1200BK	100 PER BOX	Box			
179	4 1/2" CD - 2 Labels per sheet (8 1/2 x 11 - White Matte)	WL-1200WH	100 PER BOX	Box			
180	6 Up 3 1/3- White Circle Laser Label 8.5 x 11	WL-375WX	100 Sheets per Bx	Box			

COMPANY NAME: _____

ITEM SPECIFICATIONS - PRICE RESPONSE FORM

ITEM NUMBER	ITEM DESCRIPTION		Pieces / per Ream or Box	Unit	List Price Per Unit	Discount %	Net Price Per Unit
181	8 Up 4.25"x2.75" White matte perm	WL-550W	500 Sheet/box	Box			
182	30 Up 2.625 x 1 Clear Matte Laser	WL-875CX	100 Sheets per Bx	Box			
183	33 Up 2.83"x 1" White matte perm	WL-900W	250 Sheet/box	Box			
	Print Vinyl (90% of orders delivered within 7 days or less)						
184	PrismJet 201 Matte White Vinyl 30"X150YDS	MPJ-201-30150	1 Roll	1 Roll			
185	PrismJet 100 Gloss Over Laminate 54' x 150'	LFPJ -100-54150	1 Roll	1 Roll			
186	36" - 500' White Engineering Rolls 3" Core		1 Roll	1 Roll			
187	13oz Banner 38" X 40 Yd Gloss White	BAN-PJ13-3840-GW	1 Roll	1 Roll			
188	14 oz Banner 48" x 40 Yd Gloss White	BAN-PJ13-4840-GW	1 Roll	1 Roll			
189	Endura Perfect Tear 6.5x100" yd White (501875)	M-AP-GXP575-SW-065	1 Roll	1 Roll			
190	Endura Perfect Tear 10x100" YD (501512)	M-AP-GXP575-SW-10	1 Roll	1 Roll			
191	Endura Perfect Tear 2x100" YD (501506)	M-AP-GXP575-SW-02	1 Roll	1 Roll			
192	EnduraPerfect Tear 24x100" yd (501519)	M-AP-GXP575-SW-24	1 Roll	1 Roll			
193	EnduraPerfect Tear 2.25x100" yd (501871)	M-AP-GXP575-SW-0225	1 Roll	1 Roll			
194	HI-Stat 8 Mil Static Cling 30" X 150' White	MGM-SPMH SW-30150 or Z3-03-3(2)	1 Roll	1 Roll			

COMPANY NAME:_____

ITEM SPECIFICATIONS - PRICE RESPONSE FORM

ITEM NUMBER	ITEM DESCRIPTION		Pieces / per Ream or Box	Unit	List Price Per Unit	Discount %	Net Price Per Unit
195	HI-Stat 8 Mil Static Cling 30" X 150'	SWMG	1 Roll	1 Roll			
196	PRISMJET 203 GLOSS VINYL 30" X 50'	SWMPJ-20	1 Roll	1 Roll			
197	HI-Stat 8 Mil Static Cling 54" X 150' Clear		1 Roll	1 Roll			
198	Backlit Film Matte Finish Solvent 54"x100" BS8.2M 200 Roll Trimmed to 48"	A106696	1 Roll	1 Roll			
199	26.5" x 30" Alumagraphics Grip Roll	A104288	1 Roll	1 Roll			
200	ALUMAMAX SEMI GLOSS FLOOR AND WALL 38.8"x32.8' 3" Core	A128055	1 Roll	1 Roll			
201	(RETAC) Silver Intermediate Finish Melody	A120037	1 Roll	1 Roll			
202	(RETAC) Smooth Matte 1250 MIL 54" x 150' Slit to 48"	DTRTF541	1 Roll	1 Roll			
203	24" x 150', 3" Core White Reflective Mikkalite R8500 Film Roll	A120847	1 Roll	1 Roll			
204	Trisolv 3686 Satin Photo Paper 54" X 165'	SDI-3686-54165	1 Roll	1 Roll			
205	Trisolv 3686 Satin Photo Paper 30" X 165'	SDI-3686-30165	1 Roll	1 Roll			
206	3609 PICICASSO ARTIST CANVAS 36X16	SDI-3609-3616	1 Roll	1 Roll			
207	3609 PICICASSO ARTIST CANVAS 36X50	SDI-3609-3650	1 Roll	1 Roll			
208	Oracal 8510 24x10 Silver (Fine) Translucent Etched Glass Film	VOR8510-2410-90	1 Roll	1 Roll			
	Cut Vinyl (90% of orders delivered within 7 days or less)						

COMPANY NAME: _____

SOUTHEASTERN LOUISIANA UNIVERSITY - DOCUMENT SOURCE DEPARTMENT

ITEM SPECIFICATIONS - PRICE RESPONSE FORM

ITEM NUMBER	ITEM DESCRIPTION		Pieces / per Ream or Box	Unit	List Price Per Unit	Discount %	Net Price Per Unit
209	EnduraGloss 24x10" yd Dark Grey	VEG-500-2410-073	1 Roll	1 Roll			
210	EnduraGloss 24x50" yd Black	VEG-500-2450-502	1 Roll	1 Roll			
211	EnduraGloss 24x10" yd Silver	VEG-500-2410-551	1 Roll	1 Roll			
212	ORACAL 651 24 X 50 BLACK	VOR651-2450-070	1 Roll	1 Roll			
213	EnduraGloss 24x50" yd Cherry Red	VEG-500-2450-537	1 Roll	1 Roll			
214	EnduraGloss 24x50" yd Lemon	VEG-500-2450-523	1 Roll	1 Roll			
215	EnduraGloss 24x50" yd Sapphire Blue	VEG-500-2450-508	1 Roll	1 Roll			
216	EnduraGloss 24x50" yd Green	VEG-500-2450-519	1 Roll	1 Roll			
217	DigiMag Eco Solvent White Magnetice Media 24' x 50'	PRNA-DIGI-MAG-2450-12	1 Roll	1 Roll			
218	Mag 030 Matte White 24' x 50'	SSMG2450	1 Roll	1 Roll			
219	ORACAL 651 48 X 50 BLACK	SWVOR651-4850-070	1 Roll	1 Roll			
220	ORACAL 651 48 X 50 DARK GRAY	SWVOR65	1 Roll	1 Roll			
221	ORACAL 8810 24X 10 FROSTED GLASS CAST FILM	SWVOR88	1 Roll	1 Roll			
222	SPOTON 54INX98FT DRYTAC 8 MIL MATTE WH EMB FL GRAPH	SPOW54098	1 Roll	1 Roll			

COMPANY NAME: _____

ITEM SPECIFICATIONS - PRICE RESPONSE FORM

ITEM NUMBER	ITEM DESCRIPTION		Pieces / per Ream or Box	Unit	List Price Per Unit	Discount %	Net Price Per Unit
	Supplies for Mutoh Prism Jet VJ448 Color Printer (Vinyl)						
223	Maintenance Swabs	PRNA-FS-LT00012510	15 count	Box			
224	Cleaning Solution	P-M-60900-001 or SWPJM60	250 ML	Bottle			
225	OraBond 1395 1 X 36 Banner Hem	TOR-1395-361	1	Box			
	The items below require delivery within 24 hours						
226	PrismJet 203 Gloss White Vinyl	MPJ-203-30150	1 Roll	1 Roll			
227	PrismJet 220 Gloss White 6M Printable Vinyl-48inx100ft	MPJ-220-48100 or SWPJ220-48	1 Roll	1 Roll			
228	PrismJet 222 Matte White Vinyl 48"X100YDS	MPJ-222-48100	1 Roll	1 Roll			
229	PrismJet 221 Matte White Vinyl 48"X100YDS	MPJ-221-48100	1 Roll	1 Roll			
	Yard Signs and Supplies						
230	30' x 10" Signholders Athens Economy H- Stake Box 50	A103005	50	Box			
231	48" x 96" Athens Hy-Dyne Corrugated 25/ctn Do Not Break	A118658	25	Box			
232	48" x 96" PVC 25/ctn Do Not Break	A118872	25	Box			
233	24"x18" White Plastic Finish	A118659	100	Box			
234	24"x18" White Plastic Finish	A120325	100	Box			

COMPANY NAME: _____

ITEM SPECIFICATIONS - PRICE RESPONSE FORM

ITEM NUMBER	ITEM DESCRIPTION		Pieces / per Ream or Box	Unit	List Price Per Unit	Discount %	Net Price Per Unit
235	PJMJECO Ultra Ink Black	MSINK3A-BK220	1	cartridge			
236	PJMJECO Ultra Ink Yellow	MSINK3A-YE220	1	cartridge			
237	PJMJECO Ultra Ink Magenta	MSINK3A-MA220	1	cartridge			
238	PJMJECO Ultra Ink Cyan	MSINK3A - CY220	1	cartridge			